Directive concerning the validation of website designations and acronyms

1 November 2010, status as at 1 January 2017.

The Direction of the Ecole polytechnique fédérale de Lausanne hereby adopts the following:

Article 1  Validation of the attribution of designations

The validation of the attribution of EPFL website designations and acronyms (URLs) is carried out in accordance with the different categories mentioned below.

1. **Unit directed by professor PO, PA, PATT**
   After the decision concerning the designation and acronym has been made, the unit can open its website with the validated acronym.

2. **Unit of structural type (visible on EPFL organisation chart)**
   See point 1 above.

3. **Unit of financial type (not visible on EPFL organisation chart)**
   See point 1 above.

4. **Unit directed by an SNSF-funded professor**
   The designation and acronym must be validated by the Institute Director and School Dean or College Director concerned.

5. **Unit of a group under the responsibility of a School Dean or College Director**
   The designation and acronym must be validated by the School Dean or College Director concerned.

6. **Project**
   The designation and acronym must be validated by the Institute Director and the School Dean or College Director concerned must be informed.

7. **Service available outside EPFL**
   The designation and acronym must be validated by the Institute Director and the School Dean or College Director concerned must be informed.

8. **Lecture**
   The designation and acronym must be validated by the Institute Director and the School Dean or College Director concerned must be informed.

9. **Research domain**
   The designation and acronym must be validated by the Institute Director and the School Dean or College Director concerned.

10. **General administration and section of a School/College**
    The designation and acronym are decided on by the EPFL Direction. For other sites, the legitimacy of the request is validated with the consent of the General Counsel.

11. **Central administration**
    The designation and acronym are decided on by the EPFL Direction. For other sites, the legitimacy of the request is validated with the consent of the General Counsel.
Article 2 Coming into force
The present directive came into force on 1 November 2010, version 1.2 status as at 1 January 2017.

On behalf of the EPFL Direction:

President: Patrick Aebischer
General Counsel: Susan Killias

Comment: this Directive has been reviewed as part of the 2017 reorganisation. No modifications were made to this directive as a result of the review.