

The Direction of the Ecole polytechnique fédérale de Lausanne based on Art. 6 of the [LEX 1.1.1 Ordinance on the organisation of the EPFL](#) hereby adopts the following:

Article 1 Sphere of application

The present Directive establishes the internal procedure for supporting the candidature of a potential SNSF-funded professor.

Article 2 Procedure

¹ Laboratory Directors who are prepared to host an SNSF-funded professor submit a complete dossier to the School Dean who then consults the President.

² The School Dean selects the candidatures according to the intrinsic quality of their application, and the priority areas of interest of the School and teaching and research.

³ In order to obtain the letter of support from EPFL, which is essential for the SNSF-funded professorial candidate to be able to submit their application, the Director of the prospective host laboratory must file the request on the main EPFL computer server <http://grants-db.epfl.ch>, attaching the document indicating the preliminary approval of the School Dean.

⁴ After the School Dean has given his/her opinion, the Vice-President for Research and Faculty Affairs transmits his/her preliminary opinion concerning the application to the President for signature of the EPFL letter of support, if applicable.

Article 3 Responsibility

The School Dean and the Director of the host laboratory are responsible for complying with the present directive.

Article 4 Tenure track

Should EPFL invite applications for vacant posts in the field of activity of the SNSF-funded professor, the latter may apply for a post of tenure track assistant professor or associate professor.

Article 5 Overhead

¹ In addition to the standard overhead paid by the SNSF to EPFL, the School Dean and the Director of the host laboratory must establish with the candidate an estimation of any possible additional costs linked with their activity. The Vice-President for Research and the Vice-President for Finances cannot cover unplanned costs.

² The standard SNSF overhead is paid in accordance with the usual EPFL procedures.

³ The anticipated additional costs are allocated to the School, which supervises their expenditure.

Article 6 Entry into force

The present Directive enters into force on 1st July 2011, version 1.2 status as at 1st January 2017.

On behalf of the EPFL Direction:

Patrick Aebischer
President

Susan Killias
General Counsel